**Form C:** English Proficiency Evaluation Form

**Applicants must ask their secondary/high school to process this document.**

This form (Form C) is for use by applicants who are native speakers of English or who have/will have completed their secondary education in English.

Note: Applicants who “have/will have completed their secondary education in English” refers to persons for whom all lectures and classes (except for language classes) were conducted in English for at least five years during their secondary education.

The completed document must be **uploaded to the Online Application System by the school** between **November 1 and December 4, 2023 (5 p.m. JST)**. Please refer to the Online Application System User Manual (<https://www.iup.kyoto-u.ac.jp/apply/>) for details of how to request the school to upload the document to the system.

**The original of this form must be kept until the applicants’ screening results are announed.** The original must also be submitted if the applicant is shortlisted.

Please note that this document must be:

* Prepared on school letterhead stationery or an official seal/stamp
* Produced by the school
* Signed by one of the school’s English teachers

Note: The school must be that which the applicant currently attends or most recently attended for secondary education.

If it is not possible to have the form prepared by the school, it can be prepared by a person who is deemed equivalent to “one of the school’s English teachers.” In this case, the person must have a thorough knowledge of the applicant’s English language proficiency, and must specify his/her relationship to the applicant in the form.

Thank you for your cooperation.

Kyoto iUP Admissions Office

**English Proficiency Evaluation Form**

(Form C)

The form must not be altered in any way, except for adjustments to the width/height of the entry fields and deletion of the cover page. The school letterhead must be inserted into the document file (not considered an alteration of the form).

|  |  |
| --- | --- |
| Name of applicant |  |
| Date of birth |  |
| Reason for submitting Form C instead of English proficiency test results (check the applicable reason) | * The applicant is a native speaker of English. * The applicant has/will have completed their secondary education in English (i.e., all lectures and classes, except for language classes, were conducted in English for at least five years during his/her secondary education).   Note: Applicants to whom neither of the above reasons apply must submit documents verifying their English language proficiency, as specified in the Application Guidelines. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Place a check mark (✔)** in the appropriate box for each item below to indicate the applicant’s level of English proficiency. | | | | |
|  | **Excellent** | **Good** | **Fair** | **Poor** |
|  | Advanced | High-Intermediate | Low-Intermediate | Basic, Below  Low-Intermediate |
| **Reading** |  |  |  |  |
| TOEFL iBT Score range:24-30 | TOEFL iBT Score range:18-23 | TOEFL iBT Score range:4-17 | TOEFL iBT Score range:0-3 |
| **Listening** |  |  |  |  |
| TOEFL iBT Score range:22-30 | TOEFL iBT Score range:17-21 | TOEFL iBT Score range:9-16 | TOEFL iBT Score range:0-8 |
| **Speaking** |  |  |  |  |
| TOEFL iBT Score range:25-30 | TOEFL iBT Score range:20-24 | TOEFL iBT Score range:16-19 | TOEFL iBT Score range:0-15 |
| **Writing** |  |  |  |  |
| TOEFL iBT Score range:24-30 | TOEFL iBT Score range:17-23 | TOEFL iBT Score range:13-16 | TOEFL iBT Score range:0-12 |
| Note: Even if the applicant is a native speaker of English and has never taken the TOEFL/IELTS test, the evaluator must place a check mark (✔) in the appropriate box based on their own assessment of the applicant’s level of proficiency. The indicated “TOEFL iBT Score ranges” below are provided only for reference. See “Performance Descriptors for the TOEFL iBT® Test" on the ETS website (https://www.ets.org/pdfs/toefl/toefl-ibt-performance-descriptors.pdf) for detailed information on score range indicators. | | | | |

|  |
| --- |
| Please provide any other comments or information that may be relevant to the evaluation. |
|  |

|  |  |
| --- | --- |
| Please provide your contact information below, as it may be necessary for us to contact you directly for clarification, etc. | |
| Name |  |
| Title |  |
| Name of school/institution |  |
| Office phone number |  |
| Email |  |
| Relationship to the applicant\* |  |

\*Principal of the applicant’s school, applicant’s English teacher, etc.

|  |  |
| --- | --- |
| Date of issue: | (Month) (Date) (Year)  ) (Month) (Year) |
| Evaluator’s signature: |  |
| Evaluator’s name in block letters: |  |