



京都大学  
KYOTO UNIVERSITY

KYOTO UNIVERSITY  
INTERNATIONAL UNDERGRADUATE PROGRAM  
(Kyoto iUP)

Application Guidelines  
for October 2018 Enrollment

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Notes:

- This document is correct as of September 15, 2017. Kyoto University reserves the right to make necessary changes to such matters as tuition fees without prior notice.

- All dates and times stated in this document are in JST (Japan Standard Time).

## I. Program Overview

Kyoto University celebrates its 120th anniversary in 2017. Over the years, we have constantly provided high-quality education while opening up new realms of science. The general and specialized education at Kyoto University is aimed at nurturing global leaders for the 21st century.

Building on our tradition of respecting and encouraging academic freedom, Kyoto University launched a new undergraduate program for international students, Kyoto iUP, in this milestone year.

Kyoto iUP comprises a six-month preparatory course followed by a four-year undergraduate program. In the first two-and-a-half years, students develop an essential understanding of foundation subjects in English/Japanese and acquire sufficient Japanese language proficiency to attend specialized lectures given in Japanese, and to pursue advanced studies in the final two years based on their acquired Japanese proficiency.

This four-and-a-half-year program is also designed to enable students to think flexibly and act with initiative, backed by language proficiency and a multicultural mindset. Upon completion of this program, students will have in-depth expertise and an extensive understanding of the world, which will help them play a leadership role in various fields in international society.

Kyoto University is now prepared to support Kyoto iUP students at all phases, taking full advantage of our long experience of fostering international students from around the globe and supporting them in their studies, researches, day-to-day living and career development.

Applicants will be evaluated according to a fair and holistic approach based on submitted documents and interviews, regardless of ethnicity, race, age, gender, religion or disability.

Major features and strengths of the program are as follows.

- Kyoto iUP comprises a six-month preparatory course and a four-year undergraduate program. Upon graduation, Kyoto iUP students will be awarded a bachelor's degree in their selected major.
- The program is available at the following faculties.\*<sup>1</sup>  
The selection of faculty and division/department cannot be changed once declared at the time of application.

Faculty of Integrated Human Studies\*<sup>2</sup>

- Social Sciences and Humanities
- Natural Sciences

Faculty of Letters

Faculty of Education

Faculty of Law

Faculty of Economics

Faculty of Engineering\*<sup>2</sup>

- Global Engineering
- Architecture
- Engineering Science
- Electrical and Electronic Engineering
- Informatics and Mathematical Science
- Industrial Chemistry

## Faculty of Agriculture\*<sup>2</sup>

- Bioresource Science
- Applied Life Sciences
- Agricultural and Environmental Engineering
- Food and Environmental Economics
- Forest and Biomaterials Science
- Food Science and Biotechnology

\*<sup>1</sup> The Faculties of Science, Medicine and Pharmaceutical Sciences are currently not included.

\*<sup>2</sup> Applicants for the Faculties of Integrated Human Studies, Engineering and Agriculture need to choose one of the divisions/departments they wish to enroll in at the time of application.

- Applicants are not required to have Japanese language proficiency at the time of application, as Kyoto iUP students will be provided with intensive Japanese courses in the first six months of the program, while the advanced courses they will take in the following two years will afford them sufficient proficiency to attend regular undergraduate program lectures and seminars in Japanese from their third year.
- It is essential for those who wish to study social sciences or humanities to spend far more time learning the Japanese language than those who are applying to science/engineering-related faculties/divisions, in order to keep up with the classes offered at the undergraduate level of Kyoto University. Therefore, it is necessary for applicants to have a strong motivation to learn the Japanese language, for example, if they are already studying it.
- Kyoto iUP students will be selected through the university's Admissions Office, which comprises admission specialists and experienced international faculty members. The admission process entails application document screening and interviews. Applicants are expected to have high-level academic achievement and English language competence, and demonstrate motivation and a worldview aligned with their future goals.
- At the end of the preparatory course, there will be qualifying tests in subjects prepared by the faculties of the applicants' choice at the time of application in addition to Japanese language requirements. Those who satisfy all the requirements, performing well in the preparatory course and passing the qualifying tests, are guaranteed enrollment in their respective faculties.
- Upon enrollment in their faculty, Kyoto iUP students will be regular Kyoto University undergraduate degree-seeking students. In the first two years of the program, they will study liberal arts courses with other degree-seeking students in English and/or Japanese. This will be followed by two-years' specialized education, with major subjects taught mainly, or exclusively, in Japanese.
- Scholarships that include full or partial admission and tuition fee waivers and monthly allowances are available.
- On-campus accommodations are available for the first year.
- Extensive career support is provided for graduate studies and employment in and outside Japan.

We look forward to welcoming motivated high-potential students to Kyoto University.

## II. Number of Students to Be Admitted

Approximately five students will be enrolled in October 2018. They are expected to complete the four-year undergraduate degree programs in March 2023.

## III. Eligibility Requirements

Applicants must satisfy all of the following requirements:

1. Applicants must be non-Japanese Citizens (including those with dual nationality).
2. Applicants must fulfill at least one of the following four conditions:
  - a) Have completed or be expected to complete at least twelve years of primary to secondary education, or less than twelve years of formal education that is recognized as equivalent by the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT), in a country other than Japan by September 30, 2018
  - b) Have completed or be expected to complete, by September 30, 2018, at least twelve years of primary to secondary education at an educational institution located in Japan, based on a non-Japanese education system and recognized by the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT) or accredited by the Western Association of Schools and Colleges (WASC), the Association of Christian Schools International (ACSI), or the Council of International Schools (CIS).
  - c) Have been awarded an International Baccalaureate, German Abitur, French Baccalaureate or GCE A-Levels, and be eighteen years old or older before April 1, 2019
  - d) Have an academic background that is recognized by Kyoto University as equivalent to a) above before the admission process begins. They must be eighteen years old or older before April 1, 2019.
3. Applicants must satisfy at least one of the following minimum test scores:

TOEFL iBT: 80

TOEFL PBT: 550

IELTS: 6.0

Cambridge English Scale: 170

## Eligibility Screening Process

Applicants who wish to be considered for d) above must first complete the eligibility screening process by submitting the following documents:

1. Education background from primary school to current school  
(Name, address and URL of each school, and enrollment & completion dates)
2. Official transcripts of secondary school education for the most recent three years  
(Higher education transcripts must be included if applicable.)
3. Certificate of Graduation/Expected Graduation from secondary school  
(Form B available on the Admission Office website must be used.)

These documents must be sent to the Kyoto iUP Admissions Office by e-mail between October 2 and 13, 2017.

The screening results will be sent to the applicants by e-mail by October 23, 2017.

## IV. Admission Process

The selection will be made by the Admissions Office according to the following two stages:

1. First Screening Stage by Document Screening  
The first screening will be a careful examination of the application and accompanying documents. Those who are shortlisted will be notified by e-mail on January 12, 2018.  
A letter will be sent to other applicants by post.
2. Second Screening Stage by Interview  
Those who are shortlisted in the first screening will then proceed to online or in-person interviews. The interviews will be held between January 29 and February 16, 2018. The Admissions Office will contact the interviewees by e-mail to arrange an appointment between January 12 and 26.

It is the applicants' responsibility to check their e-mail.

## V. Application Fee

The Kyoto iUP application fee is JPY 9,800. Application fee waivers are not available. This must be paid by one of the following options:

[Credit Cards]

Payment for the application and processing fees can be made by VISA, MasterCard, JCB or AMEX cards from October 9 onward.

Instructions are available on the following website:

<https://e-shiharai.net/ecard/?schoolcode=OPU0101520000000>

If the card account name differs from the applicant's, the applicant's name must be clearly stated in the payment process.

The "Application Completed" page must be printed and submitted as one of the application documents.

[Bank Transfer]

The application and processing fees must be paid to the following bank account. Payment made from October 9 is accepted. Charges vary depending on the bank's policy, and it is the applicant's responsibility to ensure that exact amount (JPY 9,800) will be received by Kyoto University. The actual payment evidence must be enclosed as an application document.

BANK NAME : Sumitomo Mitsui Banking Corporation

BANK CODE : 0009

BRANCH NAME : Kyoto Branch

BRANCH CODE : 496

SWIFT CODE : SMBCJPJT

BENEFICIARY NAME : Kyoto University, National University Corporation

BENEFICIARY ACCOUNT TYPE : Saving

BENEFICIARY ACCOUNT NUMBER : 496-8089143

ADDRESS OF THIS BRANCH : 8 Naginataboko-cho, Karasumahigashiiru Shijo-dori, Shimogyo-ku, Kyoto City 600-8008, Japan

PHONE NUMBER OF THIS BRANCH : +81 75-211-4131

Notes:

- The name of the applicant who makes the payment must be the same as that stated in his/her passport, and be stated in the order of [Last Name(s)], (First Name), (Middle Name) in the payer space. Furthermore, “iUP” must be added to the end of the name to indicate application to Kyoto iUP, e.g., “SMITH Andrea iUP.”
- If someone other than the applicant makes the payment, the name of the applicant and “iUP,” and the relation to the applicant must be entered in the “Message to Payee” space.
- The application fee is non-refundable under any circumstances.

## VI. Application Documents

The application period is **between October 16 and November 30, 2017** and all documents must be received by the Admission Office in this period.

The following application documents must be prepared in English and be sent by registered mail (e.g., EMS, UPS, DHL, or FedEx). Some documents must be sent or made available, or provided in a sealed envelope by the relevant school or test institution. It is the applicant’s responsibility to make necessary arrangements to ensure that the Admissions Office receives all the required documents/information safely during the abovementioned application period.

Late or incomplete applications will not be considered.

The Admissions Office will send an e-mail message to each applicant to acknowledge his/her application.

The forms (**Forms A–D**) for application are available on the following website:

URL : <http://www.iup.kyoto-u.ac.jp/>

1. Application Form (Form A)	All the required information must be entered. A digital ID photograph taken within the last six months with no hat or head covering must be attached unless there are religious or medical reasons.
2. Copy of Passport	Copied page(s) containing the applicant’s name and photograph, passport number, place of issue, and expiration date. If the applicant does not have a passport, a copy of his/her official photo ID and <u>an English translation</u> thereof must be included. (The English translation may be prepared by the applicant.)
3. Payment Slip (Application Fee Remittance Certificate)	The application fee of JPY 9,800 must be paid to Kyoto University by credit card or wire transfer, and the payment evidence must be included in the application documents. For instructions, please see Page 4.

4. School Transcripts	Official transcripts/school records should cover the applicant’s entire time at secondary school/high school (from his/her first year to the present/graduation) or at least for the most recent three years. Higher education transcripts are also required if applicable. These documents must be issued, sealed by the school, and passed to the applicant. Alternatively, they can be sent directly to the Admissions Office by the school by registered mail. If they are not in English, the original and its <u>English translation</u> must be submitted together. The English translation must be certified by the school or a notary office.
5. Certificate of Graduation/ Expected Graduation (Form B)	Form B must be completed by the secondary school/high school from which the applicant graduated or is expected to graduate. If he/she has already graduated, a copy of the original graduation certificate or high school diploma must also be attached. These must be issued, sealed by the school, and passed to the applicant. Alternatively, they can be sent directly to the Admissions Office by the school by registered mail.
6. Two Evaluations (Forms C-1 and C-2)	One referee (using Form C-1) should be a subject teacher and the other (using Form C-2) should be the principal/head of the school OR guidance/college counselor of the school that the applicant currently attends or most recently attended for secondary education. These can be created in a language other than English, but the original document and its <u>English translation</u> must be sent together. The translation must be certified by the school or a notary office. These evaluations must be issued, sealed by the school, and passed to the applicant. Alternatively, they can be sent directly to the Admissions Office by registered mail.
7. English Proficiency Test Results	<p>Applicants must have their English proficiency certified by one of the following English proficiency tests at the following scores or higher:</p> <p>TOEFL iBT: 80  TOEFL PBT: 550  IELTS Academic: 6.0  Cambridge English Scale (FCE, CAE or CPA): 170</p> <p>Note: TOEFL ITP is not accepted.</p> <p>The results will be accepted if the tests were taken during the following periods:</p> <p>TOEFL: October 1, 2015–November 5, 2017  IELTS: October 1, 2015–November 11, 2017  Cambridge English: October 1, 2015–October 13, 2017</p> <p>Applicants must make the necessary arrangements for the delivery of the official test results from the test institution to the Admissions Office.</p> <p>Our institute code/information is as follows:</p> <p>- TOEFL (<a href="https://www.ets.org/toefl">https://www.ets.org/toefl</a>) : 9501</p>



	<p>- IELTS (<a href="https://www.ielts.org">https://www.ielts.org</a>): The official test result report must be received by Kyoto University.</p> <p>- Cambridge English: The official test result report must be received by Kyoto University. The Candidate ID and secret numbers must be provided.</p>
<p>8. Standardized Test Results</p>	<p>At least one of the following tests or any other country/region specific standardized test must be taken, and <u>its official results must be sent to the Admissions Office directly from the test institution or the applicant's secondary school during the application period unless otherwise stated below.</u> Applicants may include the result report/s if they are provided in a sealed envelope by the school they attend/attended.</p> <p><u>American College Testing (ACT) (Writing test required)</u> Scores must be made available to the Admissions Office online through the test institution. Our center code is 1745.</p> <p><u>Examination for Japanese University Admission (EJU)</u> A copy of the test voucher must be included in the application package. The test may be taken in either English or Japanese.</p> <p><u>GCE Advanced Level</u> Officially predicted grades of GCE Advanced Level Examinations or equivalent AS and A-Levels must be submitted during the application period. A certified copy of the final results must be sent to Kyoto University as soon as they become available.</p> <p><u>International Baccalaureate (IB) Diploma</u> Officially predicted grades must be submitted during the application period. Applicants must make the actual results available to Kyoto University (<i>Kyoto Daigaku</i>) through IBO as soon as they are released.</p> <p><u>Scholastic Assessment Test (SAT) (Essay required)</u> SAT Reasoning and at least two subject tests are required. Official report/s must be made available to the Admissions Office online through the test institution. Our institution code is 3814.</p> <p>Notes:</p> <ol style="list-style-type: none"> <li>1. Predicted grades are accepted only for GCE A-levels and IB.</li> <li>2. Those who apply for Natural Sciences in the Faculty of Integrated Human Studies, or the Faculties of Engineering or Agriculture must take advanced/higher level math and at least one science subject (such as biology, chemistry or physics). For other faculties, at least one math or science subject and one social science/humanities subject is required.</li> <li>3. The test/s must have been taken after January 1, 2015.</li> <li>4. ACT, EJU and SAT scores are accepted if taken: ACT: October 1, 2015–October 28, 2017 EJU: November, 2015–June, 2017</li> </ol>

	SAT: October 1, 2015–November 4, 2017
9. Personal Statement and Essay (Forms D-1 and D-2)	Form D-1 is for the Personal Statement titled “Why I Wish to Enroll in Kyoto iUP and How It Fits into My Career Plans.” Form D-2 is for an essay titled “My Most Important Treasure and Why I Value It.” Both of these must be written in English, within 300 words (Form D-1) and 400 words (Form D-2), respectively.

## VII. Notification of Selection Results

Examinee reference numbers of successful applicants will be posted on the website below at 12:00 noon on March 23, 2018. The examinee reference numbers will be issued when the interview appointments are made.

URL : <http://www.iup.kyoto-u.ac.jp/>

At the same time, the Admissions Office will send successful applicants an acceptance message by e-mail and a welcome package by registered mail.

Offers will be conditional until the final results of the standardized tests become available. In other cases, an unconditional offer may be rescinded if the final high school grade drops significantly.

Notes:

- Admission decisions are non-negotiable.
- Admission deferrals will not be offered.
- The Admissions Office will not respond to any admission decision-related inquiries.

A letter will be sent to unsuccessful applicants by post.

## VIII. Fees and Enrollment Procedures for the Preparatory Course

### 1. Admission and Tuition Fees

Admission Fee: JPY 28,200

Tuition Fee for the whole course period: JPY 296,000

### 2. Matriculation Decisions

Successful applicants must fill out the reply form enclosed in the welcome package and return it to the Admissions Office by post by April 26, 2018.

### 3. Enrollment Procedures

Upon receipt of the reply forms, the Admissions Office will contact those who will matriculate to the preparatory course regarding detailed enrollment procedures including visa application.

## **IX. Qualifying Tests**

At the end of the Preparatory Course, all iUP students will be required to take qualifying tests in subjects prepared by the faculty they chose at the time of application. Those who perform satisfactorily in the preparatory course and pass the qualifying tests are guaranteed enrollment in the faculty of their choice as of April 1, 2019. The qualifying test fee is JPY 17,000 and fee waivers are not available.

The fees for undergraduate programs are as follows:

Admission fee: JPY 282,000

Annual tuition: JPY 535,800

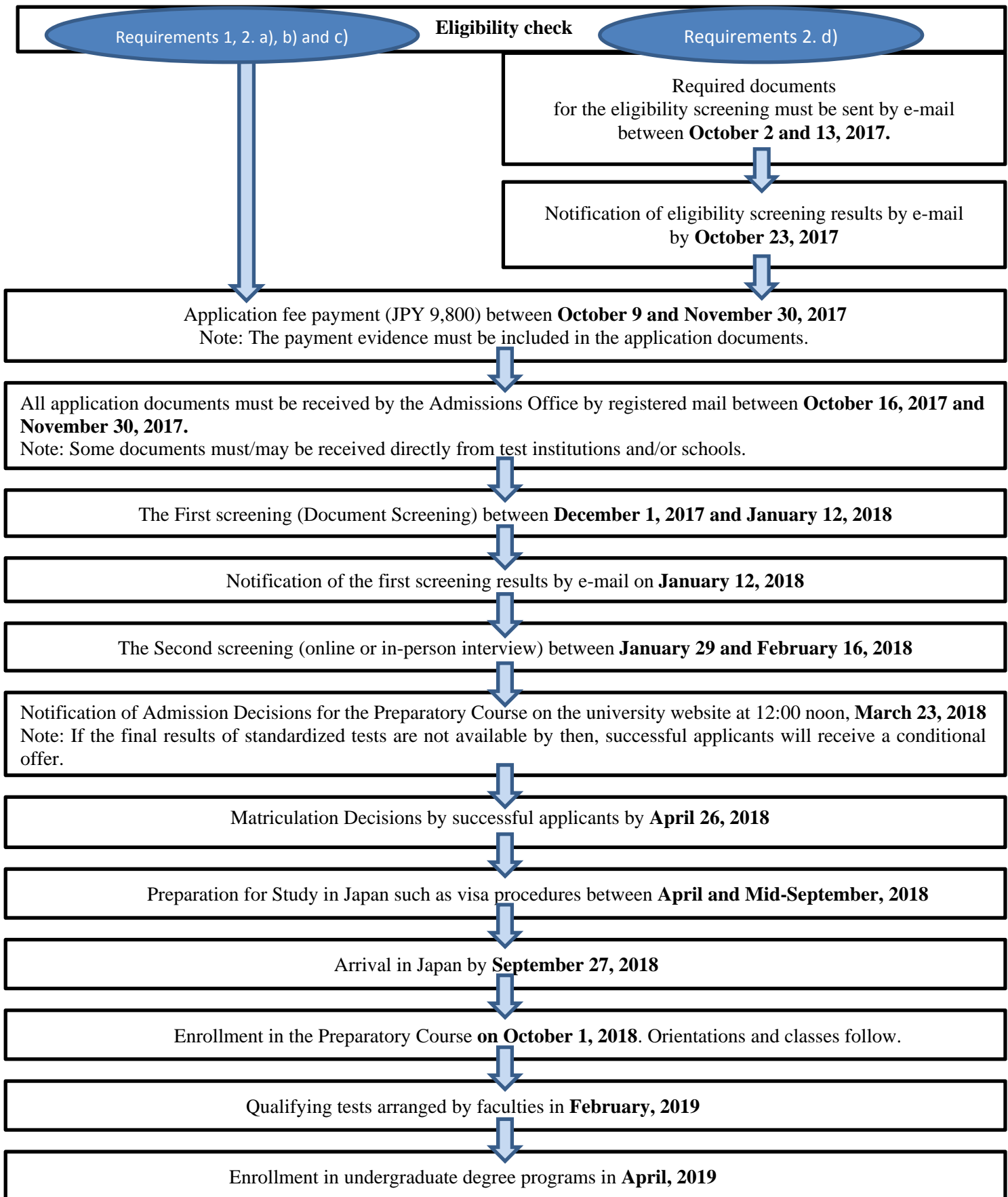
## **X. Scholarships, Accommodations and Student Support**

Merit-based scholarships that include full or partial admission and tuition fee waivers and a monthly allowance of up to JPY 120,000 for four-and-a-half years are available.

On-campus accommodations are available for the first year.

Various support for studies, campus life and career development including student tutoring services is offered to each iUP student.

# XI. Application and Enrollment Schedule



## **XII. Fraudulent Statements/Information**

It is the applicants' responsibility to ensure that all the information provided in their application and supporting documents as well as in interviews is truthful and accurate. If any reasonable grounds are found to indicate that false information has been provided, the application will be rejected immediately, or the student's registration will be terminated.

## **XIII. Data Protection**

In accordance with Kyoto University's Privacy Policy ([http://www.kyoto-u.ac.jp/en/privacy\\_policy](http://www.kyoto-u.ac.jp/en/privacy_policy)), the Kyoto iUP Admissions Office is responsible for the secure protection of data and information provided in application and accompanying documents. Information provided will not be used for purposes other than admissions and program development. Applications and supporting documents will not be returned.

## **XIV. Other Information**

Additional supporting documents such as those regarding extracurricular activities may be submitted, but the Admissions Office will not guarantee that they will be considered.

Expenses for registered mail and applicants' possible trips for interviews will not be covered by the Admissions Office.

## **XV. Contact Information**

Address: Kyoto iUP Admissions Office  
International Education and Student Mobility Division, Kyoto University  
Yoshida Nihonmatsu-cho, Sakyo-ku, Kyoto 606-8501, Japan  
E-mail: [kyoto\\_iup@mail2.adm.kyoto-u.ac.jp](mailto:kyoto_iup@mail2.adm.kyoto-u.ac.jp)  
Tel : +81-(0)75-753-3331

Opening hours:

Monday to Friday: 9:00 am to 5.00 pm

Closed on Saturdays, Sundays and Japanese National Holidays

Please refer to the following website first and contact us if your inquiries are still unanswered.

URL : <http://www.iup.kyoto-u.ac.jp/>

In principle, inquiries are dealt with only through the form available on our website in order to maintain quality and accuracy.



**Kyoto University**

**Kyoto iUP Admissions Office**

URL : <http://www.iup.kyoto-u.ac.jp/>